



St. Anne's CE (Aided) Primary School

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Deputy Headteacher Mr. L. Bennett BA (Hons)

Chair of Governors Mr. S.J. Burston JP

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15<sup>th</sup> July 2020

## RE: FULL OPENING IN SEPTEMBER 2020

Dear Parents and Carers,

I would like to thank you all for your support over the past few months during what has been a very difficult time. We do hope you have all kept safe and well. We have successfully welcomed back some children to school over the past few weeks and I have been very impressed with how well the children have adapted to the changes in our school environment and kept everybody safe.

In order to open to all our children in September we have undertaken a complete review of our COVID-19 Risk Assessment. **Our risk assessment has to be approved by Oldham Local Authority and so the plans in this letter are conditional based on their approval.** We will not know this until mid-August and so we ask parents and carers to keep checking emails over the summer break for confirmation of our plans or any changes required.

This letter includes a lot of information. If you need any further clarification, please contact the school office.

### Class Placements

The children have unfortunately missed out on their 'moving up' day this year and you should have been informed of your child's next classteacher via email. If you have not yet received this information then please contact the school office.

Classteacher placements for the next academic year are:

	<b>TEACHERS</b>
<b>Gold</b>	Mrs Mitchell
<b>Red</b>	Mrs Ratchford

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<b>Yellow</b>	Mrs Evans
<b>Green</b>	Ms Moran
<b>Blue</b>	Mrs Snape
<b>Orange</b>	Mr Ashworth
<b>Lime</b>	Mr Bennett and Ms Cartwright
<b>Lilac</b>	Mrs Hayman
<b>Turquoise</b>	Mrs McCabe
<b>Purple</b>	Mrs Martin

Children will remain in their class all day as a 'social bubble' and contact between classes will be minimized. This is to limit contact and sharing of resources between different groups. This also supports the 'Test and Trace' service as we will be able identify who is in which 'social bubble' and who they have had contact with.

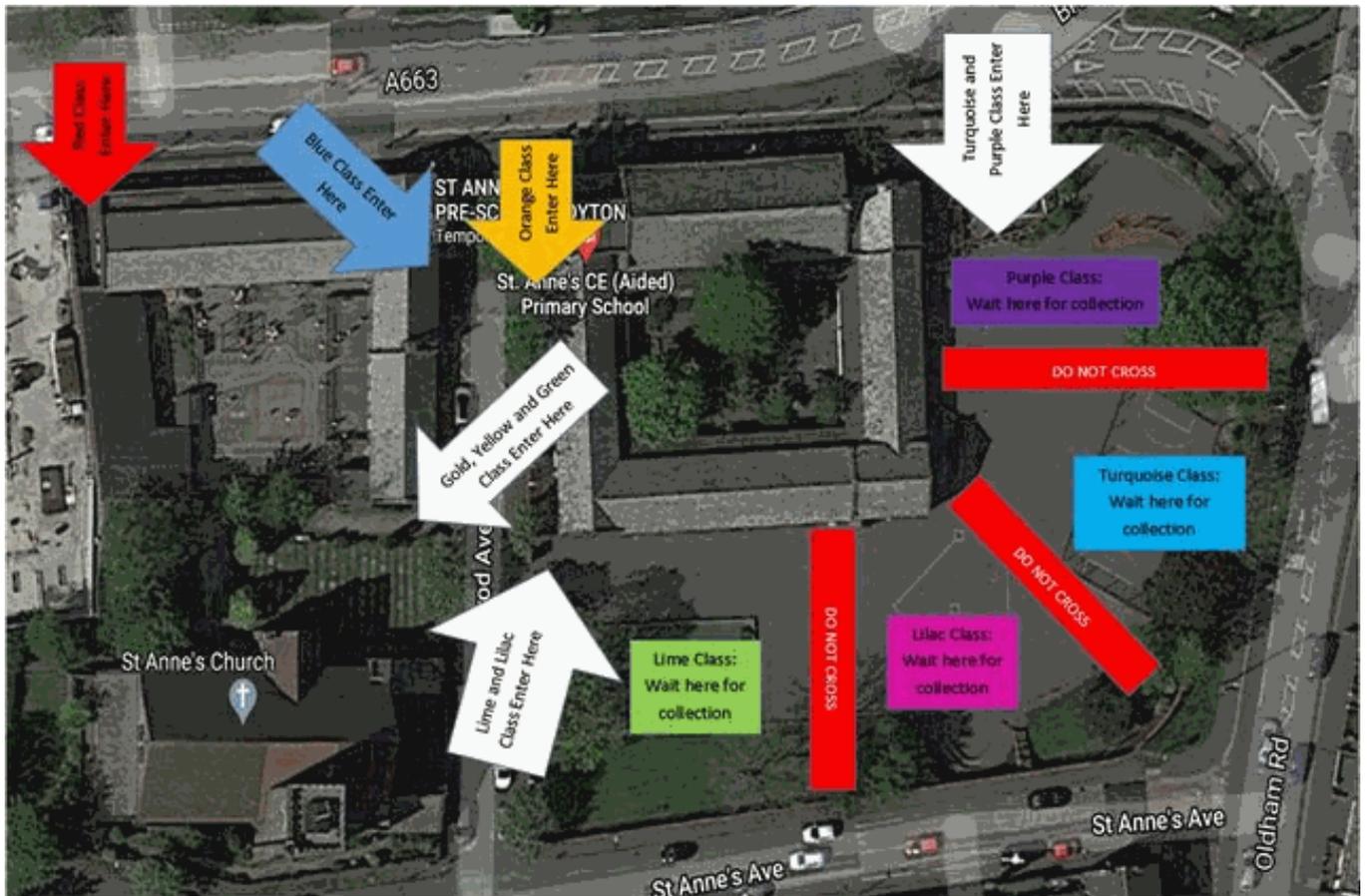
### Times of Day

As part of our risk assessment for wider opening of school we have been staggering start and finish times for different year groups. For full opening, and in order to minimize contact between class groups, we will use every entrance we have in both our school buildings. Our planned arrangements for September 2020 are:

<b>Class</b>	<b>Timings</b>	<b>Entrance/Exit</b>
<b>Nursery</b>	9.15am – 12.15pm	Infant playground (usual entrance next to church)
<b>Red</b>	8.45am – 3.00pm	Broadway (next to the Shell garage)
<b>Yellow</b>	8.45am – 3.00pm	Infant playground (usual entrance between church and school)
<b>Green</b>	9.15am – 3.15pm	Infant playground (usual entrance between church and school)
<b>Blue</b>	8.45am – 3.00pm	Infant main entrance (under the walkway on Ormerod Avenue)
<b>Orange</b>	8.45am – 3.00pm	Junior ramped entrance (Ormerod Avenue)
<b>Lime</b>	9.15am – 3.15pm	Junior playground – entrance nearest to Ormerod Avenue.
<b>Lilac</b>	8.45am – 3.00pm	Junior playground – entrance nearest to Ormerod Avenue.
<b>Turquoise</b>	8.45am – 3.00pm	Entering the Junior Playground via the car park and entering school via the entrance closest to Oldham Road
<b>Purple</b>	8.45am – 3.00pm	Entering the Junior Playground via the car park and entering school via the Mother's Room entrance (next to Broadway). <i>For safety, children will need to line up in the Junior playground next to the trim trail.</i>

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## Arrangements for drop off/collection

The protocol for dropping off and collecting children is as follows:

- Please promptly drop-off/collect your child. Only 1 parent should be doing this to minimise adult to adult contact. Please leave the school site quickly.
- Do not form groups and retain social distancing at all times;
- If you need to speak to a member of staff please contact the school office via telephone or email;
- If a meeting is deemed appropriate, we will only allow one parent on school site and social distancing measures will be applied at all times.
- Please do not enter the school site if you are displaying any symptoms of coronavirus.
- Please also follow the Government's Safer Travel Guidance for Passengers as you travel to school:

<https://www.gov.uk/guidance/coronavirus-covid-19-safer-travel-guidance-for-passengers>

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Staff will be on the playground 5 minutes before the start time to ensure that children are ready to enter school in a calm and orderly way.

### **School Meals**

Children will remain in their classrooms to eat their lunch. For children having school meals, we will provide packed lunches until further notice. Infants will continue to receive Universal Free School Meals and in the Juniors parents can opt to pay for school meals. Further information about lunch choices will be sent out at a later date. Children can bring in their own packed lunch.

Playtimes will be staggered to ensure 'social bubbles' do not mix.

### **Curriculum**

We will continue to offer a broad and ambitious curriculum for all our children. As children return they will continue to follow our topic plan and they will continue learning across all subjects. We are aware that during the period of school closure children have been keeping up with home learning and we appreciate all your hard work in supporting this. As children return, classteachers will be working hard to assess whether there are any significant gaps in their knowledge, skills and understanding and will adapt plans to address these to ensure that children can 'catch-up' on any key elements of reading, writing and maths.

Visitors to school will remain limited and will have to complete a Screening Checklist before they enter the site. More details on extracurricular clubs will follow in September. Educational visits out of school will be limited. We will carefully plan trips we have already committed to to ensure we can still apply safety restrictions. These include trips to the Castleshaw Centre in Oldham.

### **Equipment**

We must limit the amount of equipment children bring into school each day, to essentials such as lunch boxes, hats, coats and mobile phones (Y6 only). Bags are allowed. Children can take books and other shared resources home, although unnecessary sharing will be avoided, especially where this does not contribute to their education and development. Similar rules on hand cleaning and cleaning of the resources apply to these resources.

### **Behaviour**

We shared with you the addendum to our Behaviour Policy and I have included that again with this letter. It is important to discuss this with your child as we will be expecting all children to follow our Golden Promises with a few extra requirements to ensure all children behave safely and respect personal space.

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## Uniform

Children will need to resume wearing their full uniform as this demonstrates our school ethos. We are asked to remind parents to wash this regularly to maintain a good standard of hygiene.

## Attendance

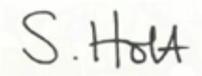
During the period of lockdown the Government made it clear that parents would not be fined for your child's non-attendance. In September, this will change and we now need to communicate to you our expectations of excellent attendance and remind you of your duty to secure your child's attendance at school. We are asked to remind parents of possible sanctions for non-attendance; e.g. Fixed Penalty Notices. We will revert back to our system of rigorous attendance monitoring and ask that you let us know of any issues or concerns that may provide barriers to good attendance.

Please remember that if your family has been personally affected by COVID-19, please let us know if you feel you are able. This will help us put support in place for your child/children.

I would like to take this opportunity to thank you again for your continued support in such challenging circumstances. We look forward to a safe return in September. Can I remind you that our plans are pending approval from the Local Authority? Should our plans have to change we will communicate these with you over the summer period.

We would all like to wish you a safe summer break.

Yours sincerely,



Mrs Sue Holt  
Headteacher

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